

Railyard Arts Studio – Class Registration Made Simple

Here's what to know about signing up for your pottery class and staying enrolled:

Staying in Your Class

- Once you sign up, you're automatically re-enrolled in the same class each new session.
- If you want to switch classes or add a class, you will need to let the office staff know either in writing or in person at the front desk before the next payment date.
- Spots are limited, so holding your place matters.

Payments

- We keep your credit card on file and charge it before each new session. You do not need to worry about signing up, it will be seamlessly done for you each session.
- Upcoming payment schedule:
 - Spring 1 Pottery Classes – Feb 10 or 11
 - Spring 2 Pottery Classes – Apr 14 or 15
- If you prefer to pay with Venmo, Zelle, cash, or check, just pay with any of those methods before the charge date and we will not charge your credit card.
- If we don't receive your payment before the due date, we'll simply process the card you have on file so your spot in class is secure.
- If a payment doesn't go through, we'll let you know right away. Please take care of it within 24 hours to hold your spot, otherwise the studio may need to open the seat to another student.

Session Pricing

- **Winter (Jan 4–Feb 27):** 8 weeks – \$416 (2.5 hr) | \$498 (3 hr)
- **Spring 1 (Mar 8–May 1):** 7 weeks – \$364 (2.5 hr) | \$437 (3 hr)
- **Spring 2 (May 3–Jun 29):** 8 weeks – \$416 (2.5 hr) | \$498 (3 hr)

Discounts available if paying Venmo/Zelle/cash/check!

All session dates and pricing subject to change due to weather and/or holidays. The Studio will notify students as soon as possible with any date or pricing changes.

Cancellations

- **Before Enrollment:** If you'd like to take a session off, just let us know in writing before the payment date. We'll pause your recurring payment. Please note: your spot may not be guaranteed when you return, but we'll gladly add you to the waitlist if needed.
- **After Enrollment:** If you need to cancel after signing up, you will receive a full refund if we hear from you at least one week before class starts. Cancellations made less than a week before are non-refundable.
- **Studio Cancellations:** If we ever have to cancel a class, you won't be charged (or you'll receive a refund if you've already paid).

Please complete and sign the attached Credit Card Authorization Form, which confirms your permission for Railyard Arts Studio to securely charge your card for recurring class enrollment.